



THREE YEAR OLD PROGRAM AND ENROLMENT INFORMATION

Seabrook Kindergarten runs a fully supervised program for children aged three plus. According to State Government regulations, for children to attend primary school, they must turn five before April 30th of the year that they begin. Therefore, it is our policy that the attending child must be three by the 30th of April the year they are attending the three year old program. It is also our policy that they cannot begin until they are three years of age. The program is not run for profit and therefore not a source of income for the centre.

THE PROGRAM

The program we offer is generally used as an introduction to four year-old kindergarten. The group is run for the development of children and concentrates on learning through play. As a result development occurs with fine and gross motor skills, social skills, language and comprehension. Some of the learning experiences include:

- Painting, drawing, play dough and craft activities
- Puzzles and games
- Reading, role play, singing and dancing
- Outdoor & indoor free play, including “home corner” and “office corner”
- Structured snack time as a group and routine reinforcement

SESSIONS AND FEES

Three groups are currently offered, following are the groups along with the fee structure for 2010.

FROGS:	Wednesday afternoons:	2.00pm - 4.30pm	\$174 per term
GOLDFISH:	Friday afternoons:	2.00pm - 4.30pm	\$174 per term
TURTLES:	Saturday mornings:	9.00am-12.00noon	\$204 per term

- Maintenance Levy \$50.00 per family per year (refundable if a parent attends a working bee or three committee meetings)
- Maximum of 23 children per class
- Fees and levies may alter from year to year.

ENROLMENT

The Application Form is an APPLICATION FORM ONLY. You can submit the application form from the day the child being enrolled turns two. Once the completed application is received by the Kindergarten your child's name will be placed on a register in order of receipt, places will be offered in this order and in accordance with our enrolment policy. If you are going to be offered a place you will be informed in approximately September of the year before the child will commence. Please Note: Unfortunately a child attending our three year-old program IS NOT guaranteed a place for four year old kindergarten as the four year groups are allocated by Hobsons Bay City Council.

A non-refundable application fee of \$10.00 is to be paid to secure your child's place on the waiting list. This is common practice for most kindergartens and aims to cover the administration costs associated with enrolment and placement offers. It can be paid in cash or by cheque at the kinder office. (Cheques should be made payable to “Seabrook Kindergarten Assoc. Inc”). A receipt will be issued when payment is received as proof of your payment and application.

To enrol you will need to:

1. Complete the Application Form accurately.
2. Attach a **copy** of the child's birth certificate.
3. Take or mail the enrolment form, birth certificate (copy) and \$10.00 deposit (cash or cheque) to the kinder office. If you wish to mail your application please do so to: Seabrook Kindergarten, Three Year Old Enrolment Co-ordinator, 15 Truganina Ave, Seabrook VIC 3028. (Note: We cannot be held responsible for applications that are lost in the mail)

Four year old kindergarten application forms can be obtained from Hobson's Bay City Council ph: 9932 1000, or the Seabrook Kindergarten office. As with three year old kinder, enrolments for four year old kinder are taken from the child's second birthday.

If after reading this information you have any further questions please contact the Kindergarten Manager on 9395 3012.

Seabrook Kindergarten Association Inc.

15 Truganina Avenue, Seabrook, VIC 3028

Ph. 9395 3012 seabrook.kin@kindergarten.vic.gov.au Fax. 9395 3014

ABN: 72 128 232 107



Three Year Old Activity Group
Enrolment Application Form

Year to attend the three year old program: _____

Child's Family Name: _____

Date of Birth: ___/___/___

Child's Given Names: _____

Male Female

Name of Parent/Guardian to be contacted in relation to this application: _____

Address: _____ Postcode: _____

Phone Number: (Home) _____ (Business) _____ (Mobile) _____

Languages spoken at home: Main language: _____ Second language: _____

Is your child of Aboriginal decent: Yes No Is your child of Torres Strait Islander decent: Yes No

Does your child have additional needs? Yes No If yes please specify: _____

(You are required to discuss your child's needs with the teacher when you enrol your child).

Is your child registered with a specific agency in relation to their special needs? Yes No

Do you permit a Seabrook Kindergarten Staff Member to contact the agency in relation to your child? Yes No

Name of agency: _____ Contact Person: _____ Phone: _____

Do you have any concerns regarding your child attending Three Year Old Activity Group: _____

Is your child cared for within Hobsons Bay three days per week or more? Yes No Please provide details _____

Do either of the child's parents work three days or more in the municipality of Hobson's Bay? Yes No

Please number your group choices from 1 (most preferred) to 3 (least preferred). If you do not want to attend a particular session please leave it blank.

FROGS (2pm to 4.30pm Wednesday) GOLDFISH (2pm to 4.30pm Friday) TURTLES (9am to 12pm Saturday)

Please select one of the following only.

One session wanted only. Two sessions requested. (fees for multiple groups will be charged accordingly)

Three year old activity group places are limited within Seabrook Kindergarten and are in high demand in this area. Places are given according to our enrolment policy which gives preference to children doing a second year of our three year old program and residents of Hobsons Bay, in order of application date. This application does not guarantee a place in our three year old program. Your child will be placed on the waiting list if a place is not available. Placement within the kindergarten cannot be guaranteed until approximately September of the year prior to attendance.

I, _____ the parent /guardian of the above enrolled child agree that: The information I have provided, to my knowledge, is true and correct. I have attached a copy of the birth certificate or equivalent. I have enclosed the \$10.00 holding fee. I have read and understood the information on the back of this sheet. I am aware that if any of the above details change I must inform the kindergarten in writing. If I cannot be contacted via the information I have given above this application will be cancelled.

Signature of Parent/Guardian: _____ Date: _____

Office Use Only: Holding Fee: Cash Cheque No. _____ Receipt No: _____

Date Application Received: _____ Application Received by: _____